



Ector County Commissioners' Court

July 08, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- JUDGE DUSTIN FAWCETT

Dustin Fawcett, County Judge
Mike Gardner, Commissioner Precinct #1
Greg Simmons, Commissioner Precinct #2
Samantha Russell, Commissioner Precinct #3
Billy Hall, Commissioner Precinct #4
Minutes taken by Shelby Franco, Chief Deputy County Clerk

The meeting was called to order at 10:00 A.M.

INVOCATION- COMMISSIONER BILLY HALL

The invocation was led by Commissioner Hall.

PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS

Commissioner Russell led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. Public Participation/Comments, Shelby Rigtrup- Public Information Officer

To receive public comments on non-agenda related items.

No one addressed the court for this item.

2. Presentation, Debbie Phillips- Commissioners' Court Secretary, Steve Patton- Parks Consultant

To consider, discuss, and take any necessary action to *receive a presentation* from the Ector County Parks And Recreational Masterplan Steering Committee on the *2025 Ector County Parks Masterplan*.

Kelly Cooke gave a presentation regarding the Ector County Parks and Recreational Masterplan.

Sierra Searcy - 1966 N Roadrunner Ave Odessa, Tx 79763 - spoke in favor of the agenda item.

Michelle Spinx - 1716 N Roadrunner Ave Odessa, Tx 79763 - spoke in favor of the agenda item.

Patti Kappauf - 24 N Broken Bow Cir. Odessa, Tx 79763 - spoke in favor of the agenda item.

Xavier Spinx - 1716 N Roadrunner Ave Odessa, Tx 79763 - spoke in favor of the agenda item.

Commissioner Gardner made a motion to approve adopting the Ector County Parks 2025

masterplan; a second was made by Commissioner Hall.

MOTION PASSED 5 - 0

3. Meteor Crater Access Request, Amber Valles- Public Works Office Coordinator

To consider, discuss, and take any necessary action to *approve* Salvador Rodriguez, UTPB graduate student, access to the Ector County Meteor Crater for his ongoing studies at The University of Texas Permian Basin.

A motion was made by Commissioner Gardner to *approve* Salvador Rodriguez, UTPB graduate student, access to the Ector County Meteor Crater for his ongoing studies at The University of Texas Permian Basin; Commissioner Simmons seconded the motion.

MOTION PASSED 5 - 0

4. Donation, Howard Marks- Library Director

To consider, discuss, and take any necessary action to *accept* a \$500.00 *Community Investment Gift Card* from H-E-B to the Ector County Library for refreshments to be served at the "Our Texas, Our Future" short film screenings.

A motion was made by Commissioner Hall to *accept* a \$500.00 *Community Investment Gift Card* from H-E-B to the Ector County Library for refreshments to be served at the "Our Texas, Our Future" short film screenings; a second was made by Commissioner Simmons.

MOTION PASSED 5 - 0

5. July 2025 Auction, Lucy Soto- Purchasing Director

To consider, discuss, and take any necessary action to *declare surplus* and *approve* the *Sale by Auction* for the items listed on the *July 2025 Auction List*, in accordance with Chapter 263.152, Texas Local Government Code, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Gardner made a motion to *declare surplus* and *approve* the *Sale by Auction* for the items listed on the *July 2025 Auction List*, in accordance with Chapter 263.152, Texas Local Government Code, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion.

MOTION PASSED 5 - 0

AWARD OF BIDS/PROPOSALS

6. Request for Bid Specifications: Housekeeping Supplies II- Project No. 2025-IFB-090, Lucy Soto- Purchasing Director, Billy Carrigan- Building Maintenance Director

To consider, discuss and take any necessary action to *approve* the *Request for Bid Specifications* for *Housekeeping Supplies II, Project No. 2025-IFB-090*; these specifications have been designed by the Building Maintenance Department and Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

A motion was made by Commissioner Simmons to *approve* the *Request for Bid Specifications* for *Housekeeping Supplies II, Project No. 2025-IFB-090*; Commissioner Hall seconded the motion.

MOTION PASSED 5 - 0

CONTRACTS/AGREEMENTS/GRANTS

7. Interlocal Agreement, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action to *approve* an *Interlocal Agreement* by and between Ector County, Texas, and Emergency Services District No. 1 and No. 2, to provide an advance on operating costs in the amount of \$10,906.00 until the District(s) begin levying tax

revenues, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this advance will be paid back to the County.

Minutes Attachments

1. Agenda Item #7.pdf

Commissioner Gardner made a motion to approve an *Interlocal Agreement* by and between Ector County, Texas, and Emergency Services District No. 1 and No. 2, to provide an advance on operating costs in the amount of \$10,906.00 until the District(s) begin levying tax revenues, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this advance will be paid back to the County; a second was made by Commissioner Hall.

Commissioner Simmons addressed Julie Prentice and what her thoughts were and if this met the requirements to pull from county funds.

Julie Prentice stated she felt that either side would be defensible and other counties have loaned out money. She stated a contract has been drafted that is legal and defensible and that it is the courts' call.

MOTION PASSED 4 - 1

8. Change Order Approval Request, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action to *approve* a *Change Order(s)* for the design of the future parking garage, post office, and vehicle maintenance facility, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #8.pdf

A motion was made by Commissioner Simmons to *approve* a *Change Order(s)* for the design of the future parking garage, post office, and vehicle maintenance facility, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion.

MOTION PASSED 4 - 1

9. Master Service Agreement, Wes Carta- Environmental Enforcement/Emergency Management Director/Constable Pct. #2

To consider, discuss, and take any necessary action to *approve* the *Master Service Agreement* by and between Ector County, Texas, and Lexipol, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #9.pdf

Commissioner Simmons made a motion to *approve* the *Master Service Agreement* by and between Ector County, Texas, and Lexipol, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner.

MOTION PASSED 5 - 0

10. Scrap Tire Disposal Agreement, Wes Carta- Environmental Enforcement/Emergency Management Director/Constable, Pct. #2

To consider, discuss, and take any necessary action to *approve* the *Scrap Tire Disposal Agreement* by and between Ector County, Texas, and Monster Salvage, LLC., and authorize the

County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Agenda Item withdrawn

11. Renewal: Subscriber Agreement for TRADS Services, Wes Carta- Environmental Enforcement/ Emergency Management Director/Constable, Pct. #2

To consider, discuss, and take any necessary action to *approve* the *Subscriber Agreement for TRADS Services* renewal by and between Ector County, Texas, and TransUnion, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #11.pdf

A motion was made by Commissioner Hall to *approve* the *Subscriber Agreement for TRADS Services* renewal by and between Ector County, Texas, and TransUnion, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner.

MOTION PASSED 5 - 0

12. Master Settlement Statement, Amber Valles- Public Works Office Coordinator

To consider, discuss, and take any necessary action to *approve* a *Master Settlement Statement* by and between Ector County, Texas, and Mr. and Mrs. Marler regarding "*sale of property*", and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Gardner made a motion to approve the agenda item as presented; Commissioner Hall seconded the motion.

MOTION PASSED 5 - 0

13. Master Settlement Statement, Amber Valles- Public Works Office Coordinator

To consider, discuss, and take any necessary action to *approve* a *Master Settlement Statement* by and between Ector County, Texas, and Mr. Carlos Alberto Varela Cortez and Mrs. Paloma Jacqueline Lopez regarding "*sale of property*", and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Hall to approve the agenda item as presented; a second was made by Commissioner Gardner.

MOTION PASSED 5 - 0

14. TDMA Communications Addition, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action regarding the addition of *TDMA Communications* to the Notrees and Penwell Tower Radio Tower Sites and any associated financial options/obligations, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to approve the agenda item as presented; Commissioner Gardner seconded the motion.

MOTION PASSED 5 - 0

PERSONNEL REQUESTS

15. Salary Change Request, Steve Paz- County Extension Agent Director

To consider, discuss, and take any necessary action regarding a *salary change request* for the

County Extension Agent Program Assistant position to increase to a Step 5 due to qualifying skills and a degree associated with this position, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Hall made a motion to approve a *salary change request* for the County Extension Agent Program Assistant position to increase to a Step 5 due to qualifying skills and a degree associated with this position; a second was made by Commissioner Gardner.

Commissioner Hall included in his motion that they will not be available for the 2 percent county raise.

MOTION PASSED 5 - 0

16. Salary Change Request, Lucy Soto- Purchasing Director

To consider, discuss, and take any necessary action regarding a *salary change request* for the Purchasing Department Contract Specialist position to increase to a Step 7 due to qualifying skills and a degree and certification associated with this position, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; it is requested to make this change retroactive to April 1st, 2025.

Commissioner Simmons made a motion to approve a *salary change request* to a Step 7 without retroactive pay; a second was made by Commissioner Russell.

MOTION PASSED 5 - 0

17. Reclassification Request, Lucy Soto- Purchasing Director

To consider, discuss, and take any necessary action regarding a *reclassification request* to reclassify the Purchasing Department Assistant Purchasing Agent to Assistant Purchasing Agent with Certification, Step 20, due to qualifying skills and certification, and authorize the County Judge and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Hall made a motion to deny the agenda item as presented; the motion *failed* due to lack of a second.

Commissioner Simmons made a motion to approve the *reclassification request* to reclassify the Purchasing Department Assistant Purchasing Agent to Assistant Purchasing Agent with Certification, Step 20, due to qualifying skills and certification, and authorize the County Judge and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Russell.

POLICIES/PROCEDURES

18. Resolution: Tax Abatement Guidelines & Criteria, Julie Prentice- County Attorney

To consider, discuss, and take any necessary action to *approve* a *Resolution* to extend the *Ector County Tax Abatement Guidelines and Criteria*, for an additional two years, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #18.pdf

Commissioner Gardner made a motion to *approve* a *Resolution* to extend the *Ector County Tax Abatement Guidelines and Criteria*, for an additional two years, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall.

MOTION PASSED 3 - 2

19. Procurement Policies & Procedures, Julie Prentice- County Attorney, Lucy Soto- Purchasing Director

To consider, discuss, and take any necessary action regarding the *Ector County Procurement Policies and Procedures*, Section 2(c)(3), to update the limit to \$50,000.00 as set in Section 262.023, Texas Government Code, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Agenda item withdrawn

DEVELOPMENT SERVICES

20. MHRC Development Proposal Application: 400 E. VFW Ln., Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary regarding an *MHRC Development Proposal Application* to serve 400 E. VFW Ln., Precinct #3, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #20.pdf

A motion was made by Commissioner Gardner to approve the agenda item as presented; Commissioner Hall seconded the motion.

MOTION PASSED 5 - 0

CONSENT AGENDA

21. Proposed Consent Agenda, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding the following *Proposed Consent Agenda*:

21a.) Line-Item Transfer- Elections:

To consider, discuss, and take any necessary action to *approve a line-item transfer* to Elections Fund, Educational Travel, 004-980-5161 from Election Resources, 004-980-5172 for \$2,891.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

21b.) Line-Item Transfer- County Court at Law #1:

To consider, discuss, and take any necessary action to *approve a line-item transfer* to General Fund, County Court at Law 1, Professional Dues & Fees, 001-140-5302 from Educational Travel, 001-140-5161 for \$25.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #21 (21a).pdf

2. Agenda Item 21 (21b).pdf

Commissioner Hall made a motion to approve the agenda item as presented; a second was made by Commissioner Simmons.

MOTION PASSED 5 - 0

BUDGET/FINANCIAL

22. Financial Reports/Statements, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* the *Accounts Payable Fund Requirements Report* for July 8th, 2025, and review County financial statements and reports.

Minutes Attachments

1. GENERAL REPORT 07 08 2025.pdf
2. TRUST 1ST REPORT 07 03 25.pdf

A motion was made by Commissioner Simmons to *approve* the *Accounts Payable Fund Requirements Report* for July 8th, 2025, and review County financial statements and reports; Commissioner Hall seconded the motion.

MOTION PASSED 5 - 0

Time: 11:21 a.m.

Commissioner Hall made a motion to adjourn to Executive Session; a second was made by Commissioner Simmons.

MOTION PASSED 5 - 0

Time: 12:20 p.m.

Commissioner Gardner made a motion to reconvene; a second was made by Commissioner Simmons.

MOTION PASSED 5 - 0

EXECUTIVE SESSION

23. Legal Matters, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to Jazzland Properties, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

NO ACTION TAKEN

24. Real Estate, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action regarding *real estate* pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code, in relation to the USPS Vehicle Maintenance Facility, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

NO ACTION TAKEN

25. Economic Development, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action regarding *economic development* pursuant to Title 5, Chapter 551, Section 551.087, Texas Government Code, in relation to Project Van Zandt.

NO ACTION TAKEN

ADJOURN

Time: 12:21 p.m.

With no further business to discuss, a motion to adjourn was made by Commissioner Simmons; a second was made by Commissioner Russell.

MOTION PASSED 5-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the meeting held on the above date.

September 03, 2025 at 11:36 AM

A handwritten signature in blue ink that reads "Jennifer Martin". The signature is written in a cursive style with a large initial "J" and "M".

Jennifer Martin, Ector County Clerk